

**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
REGULAR MEETING**

**Tuesday, 7:00 pm**

**May 17, 2016**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on May 17, 2016 at 7:14 p.m. at Licking Heights High School, 4000 Mink Street, Pataskala with Mrs. Nicole Roth, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracy Russ, Mr. Matt Satterwhite and Mr. Richard Wand.

**Resolution #05-16-071. ADOPTION OF AGENDA**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education adopts the agenda.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

Presentations:

- A. Tiger Mushroom Business (West Elementary Second Grade Student) – Te’Lario Watkins
- B. Update: 2016/17 Student Enrollment Projections, Facility Needs and Teaching and Learning Implications - Dr. Philip Wagner
- C. Update: Five Year Forecast – Mr. Nick Roberts

Discussions:

A. Board Committees

		<u>Meeting Dates</u>	<u>Future Meeting Dates</u>
1. Finance	R. Wand and T. Russ	5/6/2016	June 2016
2. Curriculum	M. Satterwhite and N. Roth	3/15/2016	May 23, 2016
3. Building & Grounds	T. Russ and B. Bagley	2/23/2016	May 19, 2016
4. Policy	M. Satterwhite and N. Roth	4/11/2016	June 2016
5. Community Outreach	R. Wand and B. Bagley	5/9/2016	June 2016
6. Technology	R. Wand and B. Bagley	5/12/2016	Jun/Jul 2016

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**Resolution #05-16-071(a). OFCC FUNDING APPROVAL**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education approves:

**WHEREAS**, the Ohio School Facilities Commission (“Commission”) has notified the School District to be approved to participate in the Classroom Facilities Assistance Program-Segment One this year; and

**WHEREAS**, the School District hereby concurs with, and approves the use of, the findings outlined in the final “Facilities Assessment Report” dated *June, 2001* with revisions *February, 2009 & September, 2013* for the purpose of developing a master facilities plan. The School District and Commission understand that the use of the Facilities Assessment Report is for the purpose of developing an estimated project budget and scope and that the potential for the existence of undocumented conditions that could increase the final cost of the project does exist; and

**WHEREAS**, the School District Board hereby concurs with and approves the use of the Enrollment Projections dated *April 5, 2016*. The School District Board and the Commission acknowledge that actual enrollment status will be reviewed annually; and

**WHEREAS**, the School District acknowledges the Commission recommendation that the School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the School District’s facilities and the School District acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation; and

**WHEREAS**, the School District acknowledges that neither the School District nor the Commission have control over conditions which are hidden or otherwise unknown at the conclusion of the assessment report and master facilities plan; and

**WHEREAS**, the School District Board elects to seek approval of a segment of the entire School District Master Facilities Plan per ORC Section 3318.034; and

**WHEREAS**, the School District desires to proceed with the Scope of the Project and Facilities Plan for Segment One as indicated below

**SCOPE OF THE PROJECT**

***Segment One:***

***Build one new high school to house grades 10 thru 12 & Career Tech (no action required at South & West elementary schools and Licking Heights High School as these facilities were completed under the Expedited Local Partnership Program).***

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<b>STATE SHARE:</b>	<b>\$20,770,983</b>
<b>LOCAL SHARE:</b>	<b>\$73,642,576</b>
<b>PROJECT BUDGET:</b>	<b>\$94,413,559</b>

Credit for ELPP Expenditures of **\$63,824,581** which is applied to Local Share Portion of Project

<b>STATE SHARE:</b>	<b>\$20,770,983</b>
<b>LOCAL SHARE:</b>	<b>\$ 9,817,995</b>
<b>PROJECT BUDGET:</b>	<b>\$30,588,978</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the *Licking Heights Local School District, Licking County*, Ohio that the conditional approval as granted by the Commission for the Classroom Facilities project be hereby accepted in accordance with the provisions of ORC Section 3318.05.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

**Resolution #05-16-072. CONSENT AGENDA**

Mr. Bagley moved and Mrs. Russ seconded that the Board of Education approve the consent agenda – Item A through J. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Employment, Supplementals, 2015/2016

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Chris Makar	Elementary Music Acc. (0.30)	Central	5	35	\$326.40

2. Employment, Supplementals, 2015/2016, Non-Renewals

Chris Makar	Elementary Music Accompanist (0.30)
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3. Athletic Volunteers, 2015/2016

<u>Name</u>	<u>Position</u>	<u>School</u>
Georgana Pendexter	Softball	High

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4. Employment, Supplementals, 2016/2017

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Elizabeth Kiser	Asst. HS Cheerleading - Fall	High	3	1	\$1,511
Kelsey Klinger	MS Cheerleading – Fall	Central	3	1	\$1,511
Joy King	MS Cross Country	Central	3	1	\$1,511
Jeff Boyer	Asst. HS Football (1 of 4)	High	2	35	\$2,867
Kim Waaland	Asst. HS Football (2 of 4)	High	2	36	\$2,867
Kelen Waaland	Asst. HS Football (3 of 4)	High	2	12	\$2,751
Adam Barnes	Asst. HS Football (4 of 4)	High	2	4	\$2,404
Tracy Bennett	HS Football JV	High	2	30	\$2,867
Joe Lewis	HS Football – Freshman	High	3	1	\$1,511
Brian Evans	Asst. HS Golf	High	2	0	\$1,939
Kevin Fischer	Asst. Boys Soccer	High	2	1	\$2,055
Denis Kaili	Asst. Girls Soccer	High	2	1	\$2,055
Tina Cox	HS Girls Volleyball – Freshman	High	3	6	\$1,744
Erica Kohr	MS Girls Volleyball 7 <sup>th</sup>	Central	3	0	\$1,456

5. Athletic Volunteers, 2016/2017

<u>Name</u>	<u>Position</u>	<u>School</u>
Logan Hamilton	Soccer	High
Stevie Green	Football	High
Justin Beard	Football	High
Josh Short	Football	High
Trae Tiller	Football	High
Darrin Olinski	Football	High
Rusty Coultas	Football	High
Kevin Green	Football	High
Leland Kelly	Football	High

6. Unpaid Leave of Absence, 2015/2016

- a. Stephanie Phillips, Teacher, High School, unpaid leave of absence from May 2 through May 27, 2016.

7. Employment, Classified 2016, summer help at \$12.92 per hour as needed in Technology, Building and Grounds and Transportation.

Chris Economos	Jodelle Lothes
Zachary Tope	Michelle Lott
Mason Hall	Ruthann Murdoch
Kyle Schultz	Faith Ortiz
Loretta Baumann	Ross Rosenblum
Chandra Bing	Ian Ruck
Andrea Black	Isaac Thomas
Becky Brand	Alan Watts
Barb Brunty	Jennifer Watts
Judy Carruthers	Charlotte Young
Dorothy Caudill	Matthew Laret
Juanita Dean	Greg Honchel
Michelle Johnston	Al Dolder
Jodi Jones	Larry Fravel

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Melanie Gore  
Shelly Hawley

Kristy Hess

8. Employment, Exempted, 2016/2017

a. Two (2) Year Limited Contract

Alicia Inman	Treasurer's Office	Accounts Payable
Natalie Skaggs	Treasurer's Office	Admin. Asst. to Treasurer

9. Employment – Classified, 2016/17 school year. All have been evaluated by their immediate supervisor, per the negotiated agreement.

a. One (1) Year Limited Contract

		<u>2015/2016 Assignments</u>
Nathaniel Fravel	West	Custodian

10. Employment – Certified, 2016/2017 school year. All have been evaluated by their immediate supervisor, per the negotiated agreement.

a. One (1) Year Limited Contract

		<u>2015/2016 Assignments</u>
Jordan Ankerman	Central	ELA
Adam "AJ" Barnes	Central	Social Studies
Shelly Bowen	Central	ELA
Elizabeth "Abby" Brown	Central	ELA
Benjamin Elting	Central	Intervention
Alison Holmes	Central	Math
Joshua Ice	Central	Vocal Music
Kelsy Klinger	Central	Intervention Specialist
Erica Kohr	Central	ELA/Science
Emily Lloyd	Central	Intervention Specialist
Jessica Lynch	Central	ELA
Lauren Obong	Central	Intervention Specialist
Bryce Phillips	Central	Computer Apps
Kaylee Phillips	Central	Intervention Specialist
Alexis Reynolds	Central	Art
Ciara Rhoades	Central	Science
Brad Slater	Central	Social Studies/Science
Mallary Weaver	Central	ELA
Alexandra White	Central	Math/ELA
Michael Workman	Central	Physical Education
Kristina Machamer	District	Literacy Coach
Phillip Auer	High	Physical Education
Jeffrey Boyer	High	Truancy Consultant
Beth Chatfield	High	Guidance
Sara Hoker	High	Intervention Specialist
Lauren Johnston	High	Intervention Specialist

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Sean McCullough	High	Intervention Specialist
Kathleen Pavic	High	Special Education
Caitlin Roney	High	Math
Ellen Stonecash	High	Intervention Specialist
Doug Thomas	High	Intervention Specialist
Taylor Thomas	High	Math
Jordan Waddell	High	Career & College Counselor
Denise Cameron	North	5 <sup>th</sup> Grade
Carah Casler	North	ESL
Melinda Wallace	North	Music
Gretchen Altomonte	South	Preschool
Julie Barclay	South	Preschool
Jennifer Layton	South	Preschool
Lindsey Needham	South	Guidance
Emily Rarey	South	Preschool
Deborah Bobo	West	Kindergarten
Brittany Brill	West	Kindergarten
Jennifer Brink	West	Kindergarten
Alicia Dyer	West	ESL
Joanne ‘Jodi’ Greene	West	Guidance
Lindsay Johnson	West	Kindergarten
Karen Parcell-Kill	West	Art
Julie Strong	West	2 <sup>nd</sup> Grade

**b. Two (2) Year Limited Contracts**

2015/2016 Assignments

Andrea Bacak	Central/North	Math
Donald Carducci	Central	Social Studies
Brittany McQuay	Central	ELA
Barry Sokol	Central	Social Studies
Grant Woerndle	Central	Special Education
Mary Bezbatchesko	High	Social Studies
Gina Daniels	High	Social Studies
Sean Edwards	High	ELA
Julie Evans	High	ESL
Diane Green	High	Special Education
Joseph Kapcar	High	Special Education
Joy King	High	Social Studies
Xiang Liu	High	Mandarin Chinese
Larry Reichard	High	Physical Education
Virginia Schrader	High	Math
Paul Scott	High	Math
Shawn Walker	High	Biology/Chemistry
Marianne Hall	North	5 <sup>th</sup> Grade
Jennifer Jacobsen	North	Special Education
Michelle Markley	South	3 <sup>rd</sup> Grade
Charles Brickman	West	Physical Education
Elizabeth Cisse	West	ESL

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Rachel Edwards	West	1 <sup>st</sup> Grade
Carey Eitel	West	Art
Jodi Hershey	West	2 <sup>nd</sup> Grade
Shellie Ryan	West	Intervention

**c. Three (3) Year Limited Contracts**

		<u>2015/2016 Assignments</u>
Brian Dorsten	Central	Math
Carla Smith	Central	Social Studies
Mitch Tom	Central	ED
Morgan Wills	Central	Math
Peggy Auer	District	Nurse
Lori Cochran	High	English
Matt Faska	High	Social Studies
Kathy Gamertsfelder	High	Math
Pamela Reamer	High	Art
Rachel Fout	North	Art
Lisa Shultz	South	4 <sup>th</sup> Grade
Kristen Blosser	West	Kindergarten
Rhonda Daniels	West	1 <sup>st</sup> Grade
Meredith Doughy	West	1 <sup>st</sup> Grade

**d. Continuing Contracts**

		<u>2015/2016 Assignments</u>
Amanda Mosely	High	Business
Amanda Cote	North	5 <sup>th</sup> Grade
Kristy Cunningham	West	Title One/Reading
Cynthia Saillant	West	Kindergarten

- B. Approves the Resolution Card authorizing continued membership in the Ohio High School Athletic Association for the 2016/2017 school year.

**RESOLUTION**

Whereas, Licking Heights Local Schools of 6539 Summit Road, Licking County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not for profit association; and

Whereas, the Board of Education/Governing Board and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

Now therefore, be it resolved by the Board of Education/Governing Board that all schools listed on the reverse side of this card shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education /Governing Board reserves the right to raise the eligibility standards as the Board deems appropriate;

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Be it further resolved that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and Decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

- C. Approve the purchase of two Special Education seats at Phoenix Central at a cost of \$22,450 per seat for the 2016/17 school year.
- D. Approve the following employees to attend CPI Certification Training on May 7, 2016.

Licking Heights Teachers (\$25/per hour/8 hours)

Jodi Greene	Erica Kallergis	Joanne Kovack
Eileen Smith	Vicki Willett	

ESC Aides (Hourly Rate of Pay /8 hours)

Daron Fleming	Brooke Thomas
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Transportation (Hourly rate of pay/8 hours)

Paula Bradley	Angie Harvey	Sherry Hawley
Michelle Johnston	Jodelle Lothes	Anna Swank

SRO Officer (Hourly Rate of Pay/8 hours)

Bryan Turner

Instructors (Per Diem Rate/ Full day)

Mitchell Tom	Belinda Hohman	Melissa Breeze
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- E. Approve Lori Cochran for English Department Support due to a teacher's extended absence April – May 2016 at the rate of \$25 per hour not to exceed 20 hours.
- F. Approve the summer OGT Intervention Program, as provided in back-up materials.
- G. Approve the following teachers for ACT preparation at \$25.00 per hour for 3 hours:

Nathan Clark  
Iva O'Ryan  
Kim Wheeler  
Andrea Bacak  
Lauren Katzman

- H. Approve Chelsey Shidaker for Home Instruction Tutor, for a student who is unable to attend school May 9 through May 27, 2016 at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate.
- I. Approve the contract with PFR Financial Consulting at a cost not to exceed \$12,095.

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- J. Approve the field trip to Wooster, Ohio, for the Power of the Pen National Contest, effective May 26 & 27<sup>th</sup>, 2016, as provided in the back-up materials.

AYES: Bagley, Russ, Roth, Satterwhite, Wand

President declared motion carried.

**Resolution #05-16-073. MINUTES**

Mrs. Russ moved and Mr. Bagley seconded that the Board of Education approves:

- a. Minutes of the April 21, 2016 Special Meeting
- b. Minutes of the April 26, 2016 Regular Meeting

AYES: Russ, Bagley, Roth, Satterwhite, Wand

President declared motion carried.

**Resolution #05-16-074. FINANCIAL REPORT**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the Treasurer's Financial Report, as provided in the back-up materials.

AYES: Wand, Russ, Bagley, Roth, Satterwhite

President declared motion carried.

**Resolution #05-16-075. FIVE YEAR FORECAST**

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves the five year forecast, as provided in the back-up materials.

AYES: Russ, Wand, Bagley, Roth, Satterwhite

President declared motion carried.

**Resolution #05-16-076. DONATIONS**

Mr. Bagley moved and Mrs. Roth seconded that the Board of Education approves the following donations:

1. Booker, donation of \$40.00 to Quiz Bowl.
2. Lubert, donation of \$40.00 to Quiz Bowl.
3. The Kula Foundation, donation of \$50.55 to the High School.
4. Bakers Acres, donation of six perennials to West Elementary, estimated cost of \$42.00.

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5. Dill's, donation of a flat of plants to West Elementary, estimated cost \$25.00.
6. Scott's Miracle Gro, donation of \$250.00 to West Elementary for the garden.
7. Demyne's Greenhouse, donation of \$17.98 for the North Elementary garden.

AYES: Bagley, Roth, Russ, Satterwhite, Wand

President declared motion carried.

**Resolution #05-16-077. CONTRACTS**

Mr. Satterwhite moved and Mr. Bagley seconded that the Board of Education to approve the Related Service Contract between Licking County ESC and Licking Heights Local School District for the 2016/2017 school year, as provided in the back-up materials.

AYES: Satterwhite, Bagley, Roth, Russ, Wand

President declared motion carried.

**Resolution #05-16-078. POLICIES**

Mrs. Roth moved and Mr. Satterwhite seconded that the Board of Education to approve the following revised policies:

5200	Attendance
5421	Grading Systems
8500	Food Service

AYES: Roth, Satterwhite, Bagley, Russ, Wand

President declared motion carried.

**Resolution #05-16-079. POLICIES**

Mrs. Roth moved and Mr. Satterwhite seconded that the Board of Education to approve the first reading of the new policy:

5330.02 Procurement and Use of Epinephrine Auto Injectors in  
Emergency Situations

AYES: Roth, Satterwhite, Bagley, Russ, Wand

President declared motion carried.

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**Resolution #05-16-080. CLASS LIST**

Mr. Bagley moved and Mrs. Russ seconded that the Board of Education approves the 2016 Graduation Class List, as provided in the board back-up materials, pending the completion of all Licking Heights and State Board of Education requirements.

AYES: Bagley, Russ, Roth, Satterwhite, Wand

President declared motion carried.

**Resolution #05-16-081. PURCHASE APPROVAL**

Mrs. Roth moved and Mr. Satterwhite seconded that the Board of Education approves the purchase of tables, protective covers and trash cans/dolly from Zimmerman Office Supply, as provided in the back-up materials, at a cost not to exceed, \$20,736.06.

Comment: The items are for the high school gym to provide for student overflow during the lunch period.

AYES: Roth, Satterwhite, Bagley, Russ, Wand

President declared motion carried.

Superintendent Comments:

- A. Water Samples, Non detection for elevated lead levels.
- B. Study: Heroin Overdose Antidote (NARCAN)

**Resolution #05-16-082. EXECUTIVE SESSION**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education enters into Executive Session at 8:20 p.m. for the purpose of:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

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The Board of Education returned from Executive Session at 8:47 p.m.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

**Resolution #05-16-082(a). LHEA NEGOTIATED CONTRACT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education approves the negotiated contract with the Licking Heights Education Association (LHEA), effective July 1, 2016 through June 30, 2019.

AYES: Roth, Bagley, Russ

ABSTAINED: Satterwhite, Wand

**Resolution #05-16-082(b). EXECUTIVE SESSION**

Mrs. Roth moved and Mr. Wand seconded to add a resolution to return to Executive Session for the same purpose as Resolution # 05-16-082(c).

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

**Resolution #05-16-082(c). EXECUTIVE SESSION**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education enters into Executive Session at 8:50 p.m. for the purpose of:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

The Board of Education returned from Executive Session at 10:30 p.m.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

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**Resolution #05-16-083. ADJOURNMENT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned. Time: 10:30 p.m.

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried,

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

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PRESIDENT

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TREASURER